

Sample documentation of experience

Employee Assignment Record

Name: I. M. Qualified

From	To	Office, Agency, Location	Position Title	Grade
Jan 97	Jul 99	Protocol office, 15 AW, Baxter AFB, CA	Assistant protocol officer	GS7
Aug 99	May 01	Executive services section, 23d AF, Ranger AFB, NM	Protocol officer	GS9
Jun 01		Protocol office, 10 ABW, Mason AFB, TX	Chief of protocol	GS9

Certified as a true copy.



Cathey Henry, GS12
Civilian Personnel Officer